

General Information

Parent/Guardian Names _____

Address _____

Home Phone _____ Email Address _____

Cell/Work/Other Phone Numbers (please specify whose) _____

Enrolling Child's Name _____

Date of Birth _____ Age on 9/1/12 _____

Race/Ethnic Group _____ (Question listed as required by state and federal statute)

Classes & Tuition (Please circle the class(es) for which you are registering. Use a separate form for each child registering)

- ☛ **Parent-INFANT Group: Fridays, 9 to 10:30 AM.** Tuition: Ten payments of \$155 each (\$1550) for babies up to one year old with a parent.
- ☛ **Parent-JUNIOR Toddler: Tuesdays and Thursdays, 9:30 to 11 AM.** Tuition: Ten payments of \$285 each (\$2850) for children 1 to 2 years old with a parent.
- ☛ **Parent-SENIOR/TRANSITIONAL Toddler: Mondays and Wednesdays, 9:30 to 11:30 AM.** Tuition: Ten payments of \$385 each (\$3850) for children 2 to 3 years old with a parent.
- ☛ **JUNIOR Preschool: Mon–Thurs 9:15-11:45 AM.** Tuition: Ten payments of \$615 each (\$6150) for 3 year old children.
- ☛ **SENIOR Preschool: Mon–Thurs 9:00-12:15 PM.** Tuition: Ten payments of \$670 each (\$6700) for 4 year old children.
- ☛ **PM MIXED AGED Preschool: Tues, Wed & Thurs 1:00-3:30 PM.** Tuition: Ten payments of \$585 each (\$5850) for children 3 to 5 years old.
- ☛ **Allen Creek FIVES: Mon - Thurs 9:00AM to 1:30 PM.** Tuition: Ten payments of \$745 each (\$7450), for 5-year old children.
- ☛ **IMAGINING THE ARTS: Mondays and Wednesdays 1:30 to 3:00 PM.** Tuition: Ten payments of \$280 each (\$2800) for 4 to 6 year olds or permission of instructor.
- ☛ **IMAGINING THE ARTS 2: Tuesday 4:00-5:30 PM.** Tuition: Ten Payments of \$170 each (\$1700) for first and second graders.

***A ten percent tuition discount is available on all additional classes, or for families with multiple children enrolled, once full tuition is paid for the first (highest tuition) class.**

Payment Schedule (please check one)

- Ten payments (registration & deposit payment + 9 monthly payments September – May)
- Please contact us concerning alternative payment schedules.

Policy & Tuition Agreement: Please read carefully and sign at the bottom.

1. A two-hundred fifty dollar (\$250) registration fee is **required with this application** to hold a place for enrollment and is non-refundable. If a returning family does not submit this registration form and fee by **February 10, 2012**, their child’s slot will be open to new enrollees. A portion of this fee (\$200) can be credited toward October tuition if the first month’s tuition is paid in full by June 1, 2012, but will not be returned if a child is withdrawn. (See #3)
2. Students are admitted for the full academic year. Tuition is based on a full academic year. The obligation to pay the required tuition is not subject to adjustment for illness, absence, or any other reason. If a student enrolls after September, tuition will be prorated accordingly.
3. The first (1st) tuition installment is due on or before **June 1, 2012** to guarantee enrollment. This installment is considered a commitment to the school. It is not refundable or adjustable if a child is withdrawn, including the \$250 deposit (see #1). The remaining nine (9) installment payments are due on the first of each month beginning September 2012 and ending May 2013.
4. Parents may withdraw their child from the program and be exempted from the remainder of the payments provided the school is given a four-week notice in writing. Any payments made prior to notification of withdrawal are not refundable. Due to the difficulty of filling a spot late in the year, families who withdraw after March 31, 2013 will be required to complete all tuition payments for the remainder of the year (April and May installments). This condition does not include the Parent-Infant class.
5. Current immunizations or an immunization waiver are a prerequisite for participation in Allen Creek programs. The medical insurance policy of the undersigned will be considered primary for medical expenses incurred in the case of accidental injury or sickness.
6. All Allen Creek families are strongly encouraged to attend parent group family consultant meetings held on two Wednesday evenings per month as an integral part of the program.
7. After June 1, 2012, a \$100 non-refundable registration fee, plus first month tuition installment is **required with this application**,. No portion of the \$100 registration fee will be credited against future tuition obligations.

I have read, understand and agree to be bound by the above.

Parent Signature _____ Date _____

Parent Signature _____ Date _____